

MINUTES OF THE LOCAL AGENCY  
FORMATION COMMISSION FOR LOS ANGELES

October 8, 2008

Present

Yvonne B. Burke  
Donald L. Dear  
Margaret Finlay  
Jerry Gladbach  
Carol Herrera  
Henri F. Pellissier  
Greig Smith  
Zev Yaroslavsky

Richard Close, Alternate  
Don Knabe, Alternate  
Judy Mitchell, Alternate  
Robert O. Apodaca, Alternate

Sandor L. Winger, Executive Officer  
John Krattli, Legal Counsel

Absent

James DiGiuseppe  
Kenneth Chappell, Alternate  
Tom LaBonge, Alternate

1

The meeting was called to order at 9:00 a.m.

2

The Pledge of Allegiance was led by Commissioner Jerry Gladbach.

3

Persons who made a contribution of more than \$250 to any member of the Commission during the preceding 12 months were asked to come forward and state for the record the Commissioner to whom such contributions were made and the item of their involvement (None).

4

On motion of Commissioner Dear, unanimously carried, (Commissioner DiGiuseppe and Yaroslavsky, being absent), the Commission took the following actions under Consent items:

- Approved Operating Account Check register for the month of September.
- Approved Minutes of September 24, 2008.
- Received and filed update on pending applications.

5

The Executive Officer (EO) discussed the Independent Auditor's Report for Fiscal Years ending June 30, 2004, 2005, 2006 and 2007. EO stated the reports were very favorable to our Organization, but had to work on a couple of items: 1. making sure all income gets deposited immediately each week. 2. Setting a formal Capitalization Policy, since LAFCO does not file an income tax statement, LAFCO is not subject to Capitalization of goods, but they still recommend we get a capitalization program and we will. 3. They recommend a professional in the accounting area, LAFCO's recommendation to the commission is that we bring in a professional accountant/book keeper to take care of the book work and no longer have staff do that and also do a year end closing, which will help when we do our year end Accounting. 4. Implement an Accrual Based Accounting System. EO also stated in addition to implementing the above recommendations, an audit will be performed every single year.

[Commissioner Yaroslavsky in at 9:07 a.m.]

6

The Executive Officer (EO) discussed the SB 375 Letters. Herzog's opposition letter, and the League of Cities opinion letter.

[Commissioner Knabe in at 9:13 a.m.]

7

The Executive Officer (EO) reported he attended a meeting with the Community Advisory Committee at the Auditorium of Centro Maravilla regarding East Los Angeles Incorporation, to let people know what LAFCO does and who LAFCO is. The EO reported that Rowland Heights is expected to start application process in about two weeks, and West Ranch is doing their fiscal Analysis at the time.

8

Commissioner Herrera moved Sandy's Evaluation to a special meeting on December 10, 2008.

9

No one came forward during the public comment period.

10

The next meetings will be:

October 22, 2008

November 19, 2008 –Special Meeting

December 10, 2008

12

There was no new business to be placed on any future agenda.

12

On motion of Commissioner Yaroslavsky, unanimously carried, (Commissioner DiGiuseppe being absent), the meeting was adjourned at 9:23 a.m.

Respectfully submitted,

Sandor L. Winger  
Executive Officer